29 BIRCHGROVE RD BALMAIN
EST 1880
RIVERVIEW
HOTEL & DINING
WWW.THERIVERVIEWHOTEL.COM.AU
The perfect
way to
celebrate.

Beverages.

After a bar tab?

No problem!

Chat to us about amount and the options you would like to include

Terms & Conditions

Please read these terms and conditions carefully prior to making your booking and paying the required deposit. Proceeding with your booking indicates you accept these
terms and conditions.

BOOKINGS/ DEPOSITS
Securing a function booking at The Riverview Hotel & Birchgrove Restaurant requires a deposit of at least 25% based on the
selected minimum spend required for your function.
Additional payments may be required prior to the function depending on specific requirements. Upon receiving this deposit and additional payments, we will issue you a remittance and confirmation of your booking. This deposit and additional payments will be deducted from your final invoice.

MENU & GUEST LIST
The menus published provide a sample menu and items available only. A menu for the function will be tailored to meet your preferences and dietary requirements. Adjustments to our packages may be subject to timeline restrictions, additional fees, and charges.

Clients will be advised of the relevant timeline restrictions, fees, and charges prior to booking confirmation. The Riverview
Hotel & Birchgrove Restaurant will endeavour to meet changes but do reserve the right to refuse any request that has been made after the applicable timeline restrictions including requests on the day of the event.

Confirmation of menus, final guest's numbers and dietaries are to be finalised NO less than 7 days prior to your booking date/s. These finalised guest numbers will be the basis of your final invoice, any guest cancellations after this will be charged at the full price per person. Any guest additions will incur an additional payment fee.

PAYMENTS
Payment of the finalised invoice must be made no less than 7 days prior to your booking date/s. Any additional/remaining balance from a bar tab, additional guests or other additions not included in the final invoice must be paid in full on the night.

SET UP/DECORATIONS
Venue access for all bump in requirements will be made available. All decorations and set-up for your function is to be completed by your contractors and yourselves during your bump in time. All decorations must be approved by the function coordinator prior to the booking. All decorations are at the client's expense. The Riverview Hotel & Birchgrove staff labour expenses are not included in function decorating or bump-in requirements and or set up. Staff can be made available at extra cost if required.

Bump out is to be completed on the night or day function end time. Strictly no candles or flames permitted, or confetti or glitter permitted inside the venue.

ENTERTAINMENT/AV
Live music is allowed at the client's expense following events team approval. An 11:00pm curfew applies to all live music. For AV needs beyond a music playlist, AV hire will be required, at the client's own expense.

CONDUCT
The Riverview Hotel & The Birchgrove Restaurant practices Responsible Service of Alcohol (RSA) & COVID safe practices.

PERSONAL PROPERTY
The Riverview Hotel & The Birchgrove Restaurant takes no responsibility for damage or loss of any personal belongings. All items brought into the venue by your or your guests is done so at their discretion. You are solely responsible for all theft, loss, or damage to any property, equipment or merchandise in the venue, as well as any personal items brought into the venue by you or your guests. Collection of all belongings must be done at the conclusion of the function.

TIME EXTENSIONS
In the event you wish to extend your booking from its original end time you are required to consult the manager on duty about your
options. There may be additional fees for extending the booking.

CANCELLATIONS
Where a client needs to cancel their booking the following shall apply:
- More than 4 weeks' notice – full refund of deposit + payments.
- Less than 4 weeks' notice - more than 14 days – full deposit amount will be retained by The Riverview Hotel & Birchgrove Restaurant with no refunds available.
- Less than 14 days' notice – more than 7 days' - 50% of your minimum spend will be charged, along with your deposit amount be forfeited.
- Less than 7 days' 100% of your minimum spend will be charged, along with your deposit amount be forfeited.

Extenuating circumstances will be considered by the venue, at management's discretion.

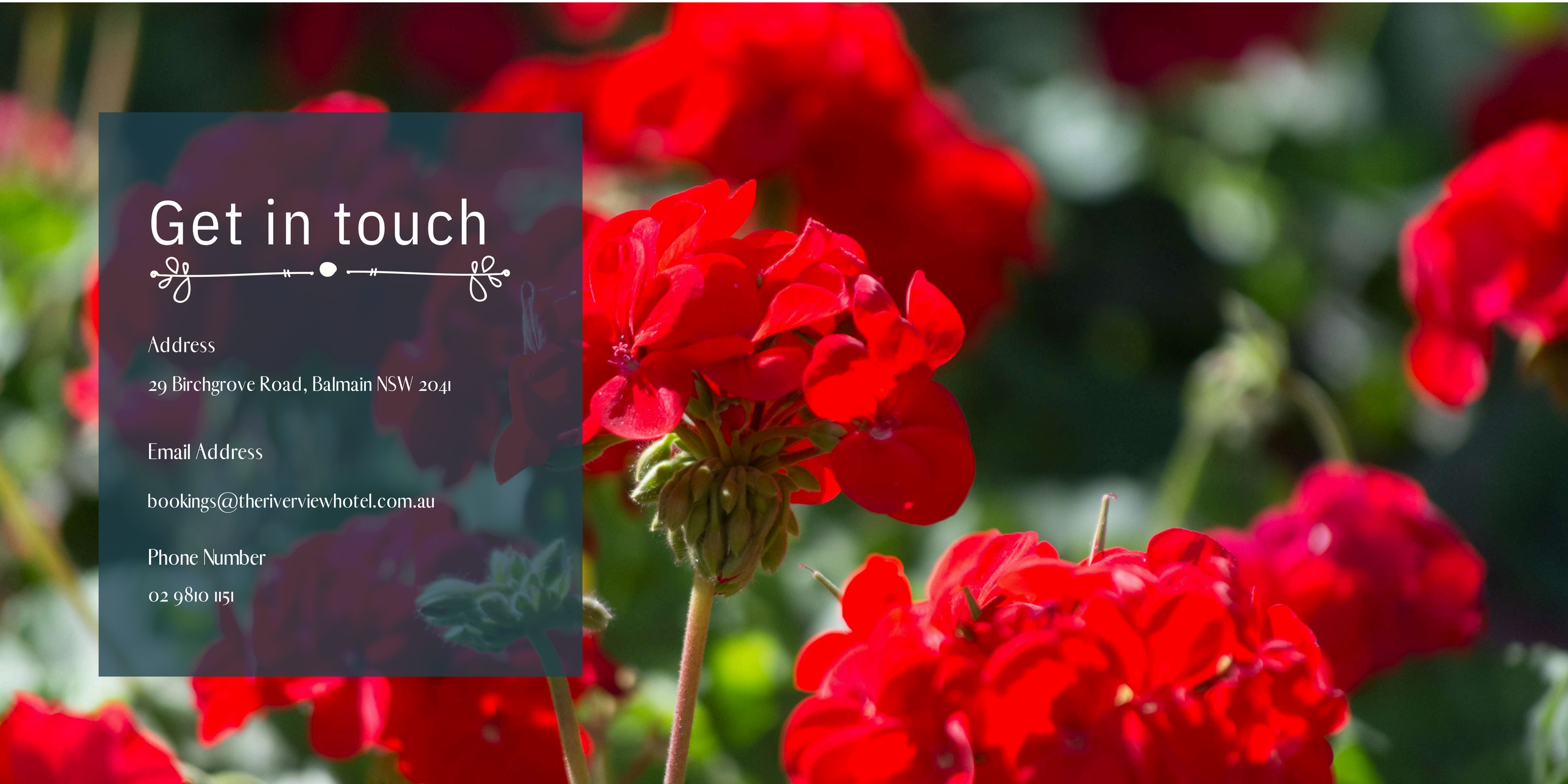
ADDITIONAL FEES
A fee may apply for any food or beverage items to be bought in from outside the venue for consumption during functions and will require approval from the events team prior to the function.

SOUNDING GOOD SO FAR?

Get in touch with us to chat dates or pop in for a visit.

CONTACT US

29 Birchgrove Rd, Balmain NSW 2041
02 9810 1151 | bookings@theriverviewhotel.com.au



Get in touch

Address

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Phone Number

02 9810 1151